



Kingsville Primary School Mobile Phones Policy

PURPOSE

To explain to our school community Example School's policy requirements, and expectations regarding the safe and appropriate use of mobile phones by students, at school or during school activities.

SCOPE

This policy applies to all students at Kingsville Primary School.

POLICY

This policy provides the guidelines for the care and use of any electronic communication device, including mobile phones/smartwatches/game controllers/etc, by students at Kingsville Primary School.

Children's safety is our first priority and we acknowledge how important it is for parents to feel that their child is safe, not only at school but in their travels to and from.

Access to mobile phones is a facility some parents of Primary age children wish to provide so that children could make contact with them if ever an emergency did arise.

Whilst at school however, ie from 8.45 am until 3.40pm - the time a child may reasonably be in school grounds- the use of mobile phones is not required or permitted. During these hours, parents and students have access to each other whenever required through the front office.

Parents are able to ring and get messages to children to alter plans or to ensure their safety in cases of family emergency. Children can be called to the phone if it is essential that the parent speak with the child directly. Similarly, children are able to use the school phone to contact parents if required.

Therefore whilst children may (if approval is granted) have a mobile phone in their bag to use on their way to and from school – it is not to be used on school property.

Guidelines

- We understand that some parents see the necessity to issue their primary age students with mobile phones for safety and communication when using travelling to and from school. However, while the students are in the care of the school and their class teachers, any outside communication must be through the teacher so that we can monitor the impact on the child concerned and any consequential arrangements.
- Only children travelling to and from school without parent or guardian are permitted to bring a mobile phone to school.
- Students are not to bring personal mobile phones to school unless permission has been sought and gained from the Principal. Parents who wish to seek such approval must fill out the attached form. (appendix A)

- Students found with phones without Principal approval will have their phone confiscated and parents will need to come to the school and collect the phone.
- Smart watches must remain off, not just on silent, during school times.
- The school accepts no responsibility for the theft, breakage or loss of devices.
- The school accepts no responsibility for the exchange of contact details between students; however, use of these details for prank calls, harassment or bullying will be dealt with through normal behaviour management procedures.
- Students who attend school camps or excursions will not be permitted to take phones or smart watches with them. Teachers carry phones, which can be used in cases of emergency; in a camp situation, contact details will be made available to parents prior to departure.
- Students who do gain permission to have a mobile phone at school with them for emergency/security whilst travelling are required to leave the phone in their bag during school hours.
- Mobile phones and smart watches must remain switched off during school hours and must not be used whilst on school property.
- The principal may revoke a student's permission to bring a mobile phone to school.

Parents please note:

This policy will be discussed carefully with all students to ensure they have full understanding of the requirements.

REVIEW CYCLE AND EVALUATION

This policy was last updated in May 2018 and is scheduled for review in February 2021.

<u>School Council Ratification Required</u> No	<u>Review Date</u> May 2018	<u>Next Review</u> February 2021
<u>School Council Consultation Recommended</u> Yes		

Mobile Phones Request

I _____ seek approval for my child/children to bring a mobile phone to school.

The reason/s for this:

I have read the school's Mobile Phone policy and agree to support the school in carrying out the procedures outlined within it.

I understand that neither the school council or the Department of Education and Training hold any insurance to cover personal property.

Signature

Date

Student Agreement

I understand that my parent/guardians have sought and gained permission for me to have a mobile phone stored in my bag during the school day.

I agree to:

- Keep the phone in my bag turned off.
- Not take it out of my bag or use it on school property

I understand that if I abuse the privilege I will have the phone confiscated and my parents will have to collect it.

Signature

Date