

10th February 2026

Dear Parents /Carers,

RE: 2026 Parent Payment Arrangements

At Kingsville Primary School the 'child' is at the centre of all that we plan for and undertake. As educators and members of this learning community we are committed to providing the very best educational opportunities for all our students. We look forward now to 2026 and expect it to be a successful year of teaching, learning and growth.

On behalf of the School Council, I would like to advise you of the following:

Parent Payment Request –Voluntary Financial Contributions for 2026

Schools provide students with free instruction to fulfil the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

The environment and many of the resources that students can enjoy and benefit from today, represent the contributions made by our parent / carer community over the many years. We are very grateful for this support and wish to acknowledge the significant difference it has made to overall provision possible for our students.

Your ongoing financial support in 2026 will continue to assist with the provision of a range of facilities and resources for your child /ren. In 2025 your support contributed to the provision of –

- enhancement of classroom libraries at all grade levels
- upgrading resources in our Library Centre
- additional Literacy & Numeracy materials for students
- purchasing of classroom furniture and storage facilities
- the upkeep and expansion of our computer devices to enhance student learning opportunities
- purchasing and upgrading a range of sporting equipment
- Literacy & Numeracy online digital subscriptions
- continued development of school garden areas
- lunchtime clubs and activities

Any camps and excursions during 2026 will be invoiced separately during the year, depending on each classroom activity.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Emma Vasileski – Principal

Chris Kennett - School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> Student Stationery Kit – includes e.g.: student's individual pens, pencils, textas rulers, erasers, journals, portfolios, workbooks etc 	\$90
Classroom Consumables (shared) – includes all scrap books, lined paper, additional classroom stationery and resources items used within the classroom	\$70
Specialist Class Consumables - e.g., Visual Arts, Performing Arts / Music, <ul style="list-style-type: none"> LOTE (Language other than English), Physical Education, Library, Technology, etc Replenishment and maintenance of shared materials resources and equipment 	\$50
Inquiry Learning – student participation in inquiry learning will see utilisation of materials to support taking action across curriculum, 'Share & Connect' & Exhibition development	\$30
Online Learning Program Subscriptions – <ul style="list-style-type: none"> 'Brain Pop Junior' – animated education supporting specific curriculum areas Sunshine Online – digital literacy & numeracy Story Box – hands on literacy experiences Digital Student Assessment Tools e.g., Essential Assessment Britannica – digital knowledge bank encyclopaedia 	\$40
ICT device and equipment provision and maintenance <ul style="list-style-type: none"> shared classroom and school sets 	\$15
Printing & Photocopying – learning materials	\$15
Other Contributions - for non-curriculum items and activities	Amount
Primary Years Program Membership – KPS is authorised to deliver the Primary Years Program of the International Baccalaureate Organisation and provision is approved by School Council (contributions support membership and authorization via compliance with set standards and practices)	\$10
School Sports Victoria membership	\$ 5
Student Wellbeing – Respectful Relationships, Restorative Classrooms and Life Skills	\$15
First aid and hygiene equipment	\$5
School grounds maintenance and improvements	\$15
Total Amount for 2026	\$ 360

Financial Support for Families

Kingsville Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

Payment Plans

A payment plan providing families with the option of quarterly, bi-annual or other as agreed to with the Business Manager.

Camps, Sports & Excursions Fund (CSEF)

The Victorian Government has again committed for 2026 to providing eligible students with Camps, Sports & Excursion funds (CSEF). These funds are paid to the school to use towards excursions, incursions and camps for **eligible** students. To be eligible for the funding, a parent or legal guardian must be the holder of a current Healthcare card or Pension card or be a temporary foster parent on the first day of Term 1 or Term 2.

Parents who are eligible for CSEF will be required to complete the application form and submit it by the due date. Applications close at the end of Term 2 2026.

Total

Category	
Curriculum Contributions	\$ 360.00
TOTAL FOR 2026	\$360.00

Payment methods

- **CompassPay** – Parents can choose to pay in full or make partial payments online via Compass at your convenience at any time. No forms are required. **This is the Preferred Payment Option**
- **Cash, EFTPOS or Credit Card** via the school office during the hours of 8.30am – 3.30pm
- **Bpay** – Please contact office for Biller Code and reference number

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Melanie Ruskin – Business Manager on Ph: 03 9314 5869 or email via melanie.ruskin@education.vic.gov.au

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions
Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities
Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.