

Kingsville Primary School

Mobile Phones & Cellular Device Policy

PURPOSE

This policy outlines the requirements of the Minister for Education relating to students using mobile phones during school hours.

SCOPE

This policy applies to:

- all students at Kingsville Primary School
- students' personal mobile phones or other mobile cellular devices brought onto school premises during school hours, including recess and lunchtime

DEFINITIONS

For the purpose of this policy, "mobile phone" refers to mobile phones and any device that may connect to or have a similar functionality to a mobile phone such as smart watches.

POLICY

Kingsville Primary School understands that students may bring a personal mobile phone to school, particularly if they are travelling independently to and from school.

At Kingsville Primary School:

- students who choose to bring mobile phones to school must have them switched off and securely stored during school hours
- exceptions to this policy may be applied if certain conditions are met (see below for further information)
- when emergencies occur, parents or carers should reach their child by calling the school's office

PERSONAL MOBILE PHONE USE

In accordance with the Department of Education and Training's [Mobile Phones — Student Use Policy](#) issued by the Minister for Education, personal mobile phones must not be used at Kingsville Primary School during school hours, including lunchtime and recess, unless an exception has been granted.

Where a student has been granted an exception, the student must use their mobile phone for the purpose for which the exception was granted, and in a safe, ethical and responsible manner.

SECURE STORAGE

Mobile phones owned by students at Kingsville Primary School are considered valuable items and are brought to school at the owner's (student's or parent/carer's) personal risk. Students are encouraged not to bring a mobile phone to school unless there is a compelling reason to do so. Please note that Kingsville School does not have accident insurance for accidental property damage or theft. Students and their parents/carers may choose to obtain appropriate insurance for valuable items. Refer to the Department of Education's [Personal Goods](#) policy.

Where students bring a mobile phone to school, Kingsville Primary School will provide secure storage. Secure storage is storage that cannot be readily accessed by those without permission to do so. At Kingsville Primary School students are required to hand their mobile phone into the school administration office to be placed in school secure storage.

COMPLIANCE WITH POLICY

ENFORCEMENT

Students who use their personal mobile phones inappropriately at Kingsville Primary School may be issued with consequences consistent with our school's existing Student Wellbeing and Engagement Policy.

At Kingsville Primary School, in line with the Department of Education and Training's policy, inappropriate use of mobile phones is **any use during school hours**, unless an exception has been granted. In line with legislation and school policies, the use of a mobile phone in the following manners:

- in any way that disrupts the learning of others
- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission
- to capture video or images in the school toilets, changing rooms, swimming pools and gyms
- during exams and assessments

will result in consequences in line with actions listed under **Serious Breaches of Student Behaviour** in our Student Wellbeing and Engagement Policy.

EXCEPTIONS

Exceptions to the policy:

- may be applied during school hours if certain conditions are met, specifically,
 - Health and wellbeing-related exceptions; and
- can be granted by the principal, or by the teacher for that class, in accordance with the Department's [Mobile Phones Policy](#).

The categories of exceptions allowed are:

1. Learning-related exceptions

Specific exception
For students for whom a reasonable adjustment to a learning program is needed because of a disability or learning difficulty

2. Health and wellbeing-related exceptions

Specific exception
Students with a health condition

Where an exception is granted, the student can only use the mobile phone for the purpose for which it was granted.

CAMPS, EXCURSIONS AND EXTRA-CURRICULAR ACTIVITIES

Kingsville Primary School will provide students and their parents and carers with information about items that can or cannot be brought to camps including personal mobile phones.

EXCLUSIONS

This policy does not apply to

- Out-of-School-Hours Care (OSHC)
- Out-of-school-hours events
- Travelling to and from school
- Wearable device (if not connected to cellular service)
- iPads (if not connected to cellular service) and all other personal devices

Parents please note:

This policy will be discussed carefully with all students to ensure they have full understanding of the requirements.

Approval and review

Created date	February 2024
Endorsed by	Principal
Next review date	February 2028